

AGENDA
CITY OF MAPLEWOOD
PARKS AND RECREATION COMMISSION
7:00 P.M July 20, 2016
City Hall, Council Chambers

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES

1. June 15, 2016

E. NEW BUSINESS

1. Parks and Recreation Month
2. Vista Hills Playground Project

F. UNFINISHED BUSINESS

1. Goodrich Park Playground Improvement
2. Gladstone Playground Improvement

G. VISITOR PRESENTATIONS

H. COMMISSION PRESENTATIONS

I. STAFF PRESENTATIONS

1. WOW Events
2. Joy Park Update

J. ADJOURNMENT

RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY

Following are rules of civility the City of Maplewood expects of everyone appearing at Commission Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Commission meetings, it is understood that everyone will follow these principles:

Speak only for yourself, not for other Commission members or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.

Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other.

Be respectful of the process, keeping order and decorum. Do not be critical of Commission members, staff or others in public.

Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.

MINUTES
MAPLEWOOD PARKS AND RECREATION COMMISSION
7:00p.m., June 15, 2016
Council Chambers, City Hall

D1

A. CALL TO ORDER

A meeting of the Parks and Recreation Commission was held in the City Hall Council Chambers and called to order by Chair Brannon at 7:00p.m.

B. ROLL CALL

Commissioners

Commissioner Rick Brandon	Present
Chairperson Craig Brannon	Present
Commissioner Terri Mallet	Present
Commissioner Dorothy Molstad	Absent
Commissioner Russel Susag	Present
Commissioner Nikki Villavicencio	Absent

Staff

Parks Manager, Jim Taylor	Present
Finance Director, Ellen Paulseth	Present

C. APPROVAL OF THE AGENDA

D. APPROVAL OF MINUTES

1. April 20, 2016

Commissioner Mallet moved to approve the April 20, 2016 Parks and Recreation Commission minutes.

Seconded by Commissioner Mallet

Ayes – Mallet,
Brandon, Brannon
Abstain – Susag

The motion passed.

E. NEW BUSINESS

1. 2017-2021 Capital Improvement Plan

Parks Manager, Jim Taylor introduced Ellen Paulseth and she discussed the 2017-2021 Capital Improvement Plan with the commission.

Commissioner Mallet moved to approve the 2017-2021 Capital Improvement Plan as presented.

Seconded by Commissioner Brandon.

Ayes – All

The motion passed.

2. Goodrich Park Improvements

Parks Manager, Jim Taylor, discussed the Goodrich Park Improvements.

Commissioner Susag moved to approve the Goodrich Park Improvements as presented.

Seconded by Commissioner Mallet.

Ayes – All

The motion passed.

3. Gladstone Savanna Improvements

Parks Manager, Jim Taylor, discussed the Gladstone Savanna Improvements.

Commissioner Susag moved to approve the Gladstone Savanna Improvements.

Seconded by Commissioner Mallet.

Ayes – All

The motion passed.

F. UNFINISHED BUSINESS

G. VISITOR PRESENTATIONS

H. COMMISSION PRESENTATIONS

I. STAFF PRESENTATIONS

1. Parks Manager, Jim Taylor, mentioned the movement of next meeting on July 20, 2016 at Joy Park.
2. Parks Manager, Jim Taylor, discussed the proposal of earlier start time for Parks and Recreation Commission meeting.

J. ADJOURNMENT

Commissioner Mallet moved to adjourn the meeting.

Seconded by Commissioner Susag.

Ayes – All

The motion passed.

The meeting was adjourned at 7:53 PM.

Next meeting is July 20, 2016

MEMORANDUM

TO: Parks and Recreation Commission

FROM: Jim Taylor, Parks Manager

DATE: July 20, 2016

SUBJECT: Proclamation Designating July as Parks and Recreation Month

Introduction

Since 1985, Americans have celebrated Parks and Recreation Month in July to promote the importance of parks and recreation in health and wellness, conservation and social equity, and to recognize the thousands of park and recreation employees that maintain our nation's local and community parks.

The mission of Maplewood Parks and Recreation is to provide diverse recreational opportunities for people of all ages and abilities, enhance and preserve our parks, facilities, and open spaces while promoting environmental stewardship through education and outreach.

We serve approximately 10,000 children and adults through our recreation programs and sports leagues per year. With 36 parks and 14 open space consisting of 930 acres of land serving as an anchor to provide places for gathering, athletics, and respite, the City of Maplewood is a great place to live, work, and play!

Parks and Recreation services are vital for our communities, from protecting open space and natural resources, to helping fight obesity, to providing activities and resources for all walks of life. Parks and Recreation Month encourages everyone to reflect on the exponential value parks and recreation bring to communities.

The WOW Touch a Truck and Carnival Events at Wakefield Park on July 27 and August 24, along with Movie In the Park (The Incredibles) on September 16 and our Maplewood Rec Run 3k/5k (MCC) October 1 are a few of the upcoming ways that Parks and Recreation is promoting family fun and fitness in Maplewood.

Budget Impact

None

Recommendation

Approve a proclamation of designating July as Parks and Recreation Month

Attachment

1. Proclamation designating July as Parks and Recreation Month

Designation of July as Park and Recreation Month

WHEREAS parks and recreation programs are an integral part of communities throughout this country, including the City of Maplewood; and

WHEREAS our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

WHEREAS the U.S. House of Representatives has designated July as Parks and Recreation Month; and

WHEREAS the City of Maplewood recognizes the benefits derived from parks and recreation resources

NOW THEREFORE, BE IT RESOLVED BY the Maplewood City Council that July is recognized as Park and Recreation Month in the City of Maplewood.

Adopted this 11th day of July, 2016.

SIGNED:

WITNESSED:

Nora Slawik, Mayor

Karen Haag, City Clerk

Date

Date

MEMORANDUM

TO: Parks and Recreation Commission
FROM: Jim Taylor, Parks Manager
DATE: July 20, 2016
SUBJECT: Vista Hills Playground Replacement

Introduction

In the spring of 2016 Park Maintenance staff completed a thorough assessment of our entire playground system. As a result of this inspection, it was confirmed that the Vista Hill playground needs to be replaced.

Background

Maplewood currently has two Certified Playground Inspectors on staff. In the spring of 2016 all of the City's playgrounds were inspected and a plan was developed to address the concerns found. This year staff proposed the Vista Hills replacement.

Discussion

The selection of Vista Hills was made through thorough inspections and based on safety. Sometimes aesthetically a park looks in poor condition; however, structurally it is still functional. Vista Hills has spent a couple years on the replace or fix list based on safety.

Budget

This project will carry a not to exceed budget of \$85,000 and will be paid for out of the Parks Allocation in the CIP Fund.

Recommendation

Staff recommends that the Parks and Recreation Commission give a motion of support for the replacement of Vista Hills Park.

Attachments

None

MEMORANDUM

TO: Parks and Recreation Commission
FROM: Jim Taylor, Parks Manager
DATE: July 20, 2016
SUBJECT: Goodrich Park Playground Improvements

Introduction

At the June meeting of the Parks and Recreation Commission, staff presented on the Goodrich Park Playground Improvements. This project was unanimously approved by the Commission. Since this meeting the project has been approved by Council. At this month's meeting we will have a discussion on timeline and the community process.

Background

Upon the adoption of the Parks System Master Plan in early 2015, staff has been working with the Parks and Recreation Commission and the City Council on an implementation plan. This improvement is the first step towards that implementation of the plan. Two major outcomes were to "Take Care of What We Have" and to improve accessibility and ADA facilities. This project will address both of these.

For this project the City will be utilizing Flagship Recreation/Landscape Structures through the State Purchasing Contract for the purchase and installation of this equipment.

Flagship Recreation/Landscape Structures are industry leaders in inclusive play. We feel there mission very closely relates to the goals of this project and supports the outcomes of the Parks System Master plan.

This project will have a detailed and thorough community process and will ultimately be approved by the Parks and Recreation Commission prior to installation in the fall of 2016.

Budget

This project will have a \$250,000 budget funded through an Equipment Certification Bond and has been approved by the City Council

Recommendation

There is no additional recommendations at this time. The purpose of this discussion is to better understand the process and timeline.

Attachments

None

MEMORANDUM

TO: Parks and Recreation Commission
FROM: Jim Taylor, Parks Manager
DATE: July 20, 2016
SUBJECT: Gladstone Savanna Playground Addition

Introduction

At the June meeting of the Parks and Recreation Commission, Staff is recommended the addition of a new themed playground at the Gladstone Savanna. This recommendation was unanimously approved by the Parks and Recreation Commission.

Discussion

The Gladstone area continues to be one of the City's top priorities. In 2015, the City began Phase 2 of the Gladstone redevelopment, included in this phase of the plan was a playground at the site. This project falls under the approved master plan for the site.

This project will have a full community process with the design team working with the community, commissions, and council on the front end to ensure everybody is heard. Once the concept is developed it will be presented at the Parks and Recreation Commission for approval. Staff would like to lay out this timeline and process to the Commission.

We will be working with Flagship/Landscape Structures. They have the expertise to deliver a unique project to the site. This playground will not be our tradition deck and post system, but will be customized to interpret the rich history of the site.

Budget

The funding for this project is \$250,000 and budgeted in the Park Development Fund. In the approved 2016-2020 Capital Improvement Plan there is \$295,000 allocated for work at the site in 2016.

Recommendation

There are no additional recommendations at this time. The purpose of this discussion is to go through the timeline and the Community process that we will be following for the completion of this project in the fall of 2016.

Attachments

None